

**ELSA 2013,**

November 20<sup>th</sup> 2013- November 24<sup>th</sup> 2013

**Hotel Reservation Form**

**Howard Hotels. Resorts. Suites** offer special rates to participants of **ELSA 2013**, to be held from November 20<sup>th</sup>- November 24<sup>th</sup> 2013. To make your reservations, please complete the accompanying form with the appropriate information and return one copy by fax or email to **886-2-2708-2376** before **October 4th, 2013**

Attn : Ms. Tina Lin Tel : +886 2 23267527 Fax : +886 2 2708 2376 E-mail : [tina\\_lin-tp@howards-hotels.com.tw](mailto:tina_lin-tp@howards-hotels.com.tw)

**The Howard Plaza Hotel Taipei** (160 Jen-Ai Road, Sec.3, Taipei)

Room Type	Superior King	Superior Twin
Tariff Rate	NT\$ 9,500+10%	NT\$ 9,500+10%
Special Rate	NT\$ 4,600+10% (1 Breakfast)	NT\$ 5,100 +10% (2 Breakfast)

Note1: The above rates are valid from *November 18<sup>th</sup>- November 27<sup>th</sup> 2013*

Note2: The above rates are inclusive of complimentary benefits as follows :

- \*Welcome Fruit                      \*Daily Newspaper                      \*Free Access in-room Internet
- \*Free use of Health Club & Sauna                      \*One Welcome Drink/per stay
- \* Room rate is including 5% tax but subject to 10% service charge

**Reservation Information :** (Please type, write or print clearly)

Guest Name : \_\_\_\_\_

Association/Organization : \_\_\_\_\_ Title : \_\_\_\_\_

Address : \_\_\_\_\_

City : \_\_\_\_\_ Zip Code : \_\_\_\_\_ Country : \_\_\_\_\_

Tel : \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail : \_\_\_\_\_

Number of rooms required : Superior King \_\_\_\_\_ Superior Twin \_\_\_\_\_

Arrival Date : \_\_\_\_\_ Flight Details : \_\_\_\_\_ Departure Date : \_\_\_\_\_

Credit Card : ☐Master Card ☐Visa ☐JCB ☐AE ☐Diners

Card No :    -   -   -     Expiry Date : \_\_\_\_\_(M)\_\_\_\_\_(Y)

Card Verification Code : \_\_\_\_ (Last 3 digits on back side of card)

Card Holder Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**Transportation Arrangement (Airport Pick Up) :**

\_\_\_\_\_ Limousine (NT\$1,890 Net/ Car/ Trip)

Number of persons \_\_\_\_\_

**Please return this form by fax or email before October 4th, 2013 to make your reservation**

**\* Note :** Reservations and room allocation for any of the requested room types will be done on "First come, First Serve" base along with the first night deposit. Please kindly provide your credit card details to guarantee your reservations. Any no-show or cancellation of reservations within 3 days of the arrival date, one night deposit will not be refunded. (Taiwan Local Time)